

# Tier 2 Inside

November 17, 2022  
4 Wembley Ct, Albany, NY

## Attendance:

Beth Fronczek	Union co chair	CWA 1118	518-527-4347
Desmond Ogunyase	Co Co Chair		585-953-9560 online
Mario Arduini	State St	CWA 1118	518-265-0872
Mike Panzarino		CWA 1118	518-441-0751
Marcus Watkins	Menands	CWA 1118	online
Joe Moccaldi	GRE		online
Patrick DeSorbo			
Sean Cataldo	2 <sup>nd</sup> level		online
Theresa Devine		CWA 1118	online
Jim Mihou	Corp safety		online
Bob Shannon		CWA 1101	online

The Committee meets on the 3<sup>rd</sup> Thursday of every month at 4 Wembley Ct, Albany at 1PM.  
**Due to scheduling conflicts December's meeting will be on December 8<sup>th</sup> at 1PM**

The minutes have been rearranged to have Corporate Real Estate and Safety items listed first so that when Todd and Jim are here we can go over those items 1<sup>st</sup> before they leave for Syracuse.

## OLD BUSINESS

### REAL ESTATE

#### State St

**Elevator** – OTIS and the inspector was there yesterday. Should have a new certificate in a week  
10-20-22 the inspection certificate was not in the book as of October meeting  
*11-17-22 Joe M mentioned that OTIS was there last Friday. Everything is complete. Not sure if anything was inspected but will also check with Sue.*

#### Menands

#### COs

**Emergency Lighting** - Beth noticed with the last engine run at Troy 4 and also Troy 3rd that there was no emergency lighting or stumble lighting. It is pitch black. Todd suggested putting in tickets for emergency lighting not working. Todd said that there should be something there for Troy 4. Todd will get a hold of

Jeff. The old DC light system may not be working but there should be other lights. Matt Connor is writing a job to add emergency lighting.

12-17-20 Per Todd, his mechanics have put in orders. Troy 3<sup>rd</sup> was approved and the same with Troy 4<sup>th</sup>. As soon as the material comes in the mechanics will address it.

1-21-21 Todd is not on the call. Jim M will follow up with Todd.

2-18-21 Beth noticed that the stumble lighting was added at Troy 4<sup>th</sup>. Per Todd Troy 3<sup>rd</sup> has gotten the material but isn't completed yet.

3-18-21 Troy 4<sup>th</sup> ticket has been closed out as complete. Other offices still being worked on.

4-15-21 No update yet

5-20-21 Per Todd this is on going.

6-17-21 still ongoing more tickets have been added for Troy 4<sup>th</sup>

7-15-21 Greenwich now has 3 exterior lights working now. One was shorted out and tripping the breaker.

9/16/21 , 10/21/21 No new updates 11-18-21 Still ongoing

12-16-21 Beth will email Todd about the progress

1/20/22 - no update

2/17/22 No update

3-17-22 Beth will email Todd for the status (email sent 4-8-22)

5-19-22 Jeff C is working on Troy 3<sup>rd</sup>. This is a very large undertaking per Todd J.

Troy 4<sup>th</sup> is scheduled for an LED upgrade which will care for the emergency lighting.

Project is scheduled to start in the next month or so.

7-21-22 Still ongoing

8-18-22 Troy emergency lighting is done. Troy 3<sup>rd</sup> is 85% done

9-15-22 Should have an answer next month

10-20-22 No new information. Todd Jantsch was replaced with Joe Moccaldi

*11-17-22 Joe didn't have any completion updates. They are replacing all existing lighting with LED upgrades. Joe will follow up with Matt Connor to check on the addition of emergency lighting in the hall at Troy 4<sup>th</sup> basement.*

**Potholes** - Mike brought up the potholes in Latham. Todd stated that they are getting pricing.

6-17-21 Beth brought up that the potholes were repaired at Troy 3<sup>rd</sup>

7-15-21 Potholes have been filled in at Latham. The potholes at Wash Ave are still waiting for funding approval per Todd. East Greenbush has a large pothole. Guilderland was repaired.

8-19-21 Mike said Latham was fixed. Not sure if Guilderland and East Greenbush. Mario said he lives near the EG Co and will text Beth the info.

9/16/21, 10/21/21 No new updates

11-18-21 keeping this open till East Greenbush is repaired.

12-16-21 Schuylerville is added to the list

1/20/22 - no updates and add Cambridge to the list

2/17/22 no updates

3-17-22 Leave open. Many locations that were repaired are starting to see potholes again. We are in the season for that now. Jim M mentioned to give a running list to Jim and Todd.

4-21-22 list needed for all CO location that need work

5-19-22 Ballston Spa, Schuylerville, East Greenbush, Clifton Park all have pothole issues. Per Scott asphalt plants opened up for the season. All are on the spend items, pending approval (funding) Jim would like photos of potholes too.

7-21-22 Pothole in Schuylerville was filled. Unsure of the others

8-18-22 Latham possibly needs full replacement. Needed repairs are done.

9-15-22 Major stuff is done. Waiting for funding for Latham. Need to email the COTs and get a list of outstanding potholes. Ballston Spa was not done. Ticket # SR-10189168. Mario mentioned that East Greenbush still has a large pothole. East Greenbush # SR-10189186

10-20-22 work in progress

*11-17-22 Joe – some work is being done but not sure of these locations. Will check with Cushman. Beth mentioned that East Greenbush was complete. Sean mentioned that Ballston Spa was not done. Beth mentioned that Curry Rd has pot holes in the driveway and will put in a ticket. Ticket # SR-10221688. Not sure if with the colder weather things would be at a stand still till spring.*

## **CORPORATE SAFETY**

### **State St**

#### **Water**

*3-17-22 Theresa brought this up to Michele. This isn't an issue now. Committee decided to hide this for now and bring up again when it is an issue. Refer to March minutes for previous notes*

Theresa will look into the fire extinguishers at State St

*11-17-22 Theresa mentioned that Linda Duda is entering the information on the fire extinguishers*

Mario Needs new chair. Will exchange chair with Michele. If there is a box of personal stuff that people need then they can reach out to Michele too.

*11-17-22 Mario did pick up a chair and his box of personal items*

### **MENANDS**

**Tier 3 Reps** - Alyssa asked who will be conducting the tier 3 meetings in Menands since Michelle retired. Bob will work on this to determine who will be the next co chair.

3-17-22 Bob mentioned that with people still working from home there is no plan yet. Choices for chair are Alyssa and Jenn.

5-19-22 Alyssa will be the co chair for Tier 3

7-21-22 OK to remove from the minutes?

8-18-22 Need to follow up with Bob Shannon

9-15-22 Alyssa will reach out to Bill Moak

*10-20-22 Delma from Menands. Didn't catch the last name*

Need to find out who the manager is from extraction group since they still report to the building. For Tier 3. Possibly ask Cathy Scalise or Amy Catanzarita.

*11-17-22 Alyssa isn't here today for the update.*

VZW has been using the 2<sup>nd</sup> floor for training.

*9-15-22 Not sure if this is still being done*

## TROY

**Troy** - Still need to get a replacement for Pete who had retired. Will need to inquire about Anita too.

5-19-22 Still need a replacement. Will look at it when people return to work. Anita has been too busy on Thursdays and will be asking her manager for a new person to fill in for her.

7-21-22 Beth will email Anita to see if there is a replacement for her.

8-18-22 No replacement for Pete or Anita now

10-20-22 manager for Anita doesn't feel the need for safety rep since people are working from home

*11-17-22 Beth did write an email to Micki and hasn't heard back from her yet*

## COs

**Safety Checklists** - 3-22 Jim M is working with the CO managers for new safety checklist for audits. He can probably share next month

7-21-22 Unsure if Jim finished with the new safety checklists for audits. Beth will email him.

8-18-22 Jim is not on the call for an update

9-15-22 Safety checklist is done. Jeremiah Trainer has it for review. It is going through the process for review. Jim will look for a draft to send.

10-20-22 Waiting for Jim

*11-17-22 Per Jim no updates. Will be checking on that*

## MISC

**WFH Equipment Reimbursement** - Theresa will notify us about internet reimbursement for WFH and chair or desk replacements

9-15-15 Theresa mentioned that starting Sept 30<sup>th</sup>, the 4<sup>th</sup> paycheck of every month \$50 is automatically given to every work from home employee in their paycheck. The desk and or chair reimbursement is a one-time reimbursement. People can bring their chairs home from Verizon. Anything purchased August 1<sup>st</sup> going forward is eligible.

10-20-22 advised that some people didn't get the extra money

*11-17-22 Mike mentioned that the managers had to put the requests in and find out why their people were not on the list. Should be set. Remove next month*

**Tier 2 Duties** - Jenn mentioned that we will need to keep track of people coming in to the office

FSC has issues with workload and stress load.

Once the contract gets ratified then the committee needs to look at some of the items we discussed.

The committee suggested revisiting the items once the contract gets ratified.

Some items to be discussed: should we continue to have monthly meetings or go bimonthly? Ergonomic evaluations at homes?

Some people may decide returning to work once the contract gets ratified.

WFH people should ask for some of the equipment not being used. The office received sit stand stations for the top of desks that are not being used.

Jim suggested possibly a newsletter. Possibly can show a list of the committee members and the areas they represent. Theresa suggested putting something out on suicide. EAP has suicide info. We need to remind members that they and anyone in their household can contact EAP.

*11-17-22 Theresa offered to do a draft newsletter to include health and ergo and suicide prevention. Mario asked if we can add a safety tab to the union website. Theresa will mention that at the board meeting*

IBEW Tier 1 suggested doing Work From Home safety issues such as fire safety. Incorporate safety at home – fire plans, vehicle safety etc. Can also touch base on mental health, stress, anxiety and cord management. EAP should still be used for classes since the company pays for them.

All safety reps should be emailing their groups to make sure they are OK ergonomic wise. Find out if they have any safety concerns and if they need ergonomic training.

Question was asked if we can get a new ergo training for train the trainer.

**Safety meeting ideas** – Beth removed this section till we all are returned to work in the offices. Groups are continuing to have their quarterly safety meetings while working from home.

3-17-22 Jeff mentioned that their group gets 1 or 4 safety messages which is more than when they were in the office.

7-21-22 Menands is trying to do ergo @ home.

Jeff mentioned the active shooter training video that Corp Security shared that was done by the FBI. It is good info to have for when out and about outside of work too. Jeff told Amy to suggest getting offline time to do the training since it came from Corp Security.

10-20-22 Alyssa's, Jeff's and Mario's groups are good. Amy's group is not having safety meetings

*11-17-22 Not sure if Amy's group is doing better with safety meetings*

## **New Business**

### **Albany**

**Fire Alarm** - There was a fire alarm on October 28<sup>th</sup> after 10:30PM. Beth happened to be the only one in the building at the time and was unable to get an answer on the fire phones, phone number listed above the fire phones or at the guard's desk. The guard is back to the 10PM end time coverage due to the 5<sup>th</sup> floor no longer paying for the guard service extension to midnight since people were working from home. This brought to light that a person in the building can no longer rely on the fire command center providing information on where the fire is so the person knows what stairs to avoid in evacuating. Beth spoke to her manager and also to Joe Moccaldi about replacing the announcements to include where the fire alarm indication is so the person in the building can have a better chance of evacuating safely. The fire alarm announcements only give instructions to go to the staging area and await further instructions. The floors above and below and the floor where the alarm came from are told to evacuate. Years ago the system would be able to tell you what building and floor the alarm came in on and no

longer does that. Since State St is getting the fire system worked on we are asking for the announcements to tell where the alarm came from. This would be most beneficial when working in the building out of hours or alone.

Beth sent out an email to her people in the Central offices to advise and also spoke to a fire inspector with the Albany Fire Dept who gave instructions to get out of the building and call 911 to let them know you are out and also to call if you are unable to get out. The email also reminded everyone to avoid opening doors that are hot to the touch and if a stairwell has smoke then exit and use another stairwell.

**Troy**

Nothing New

**Menands**

Nothing New

**CO's**

**Laser eye safety** – Beth mentioned that the current VZLean Course Code YYJS0069 says that the COT will need a baseline eye exam. When Beth mentioned that to her supervisor she was told it was no longer needed. Beth asked Jim M and he answered that Kim Clawson is working on a procedure and the most current ANSI standards do not require a baseline eye exam and that our lesson has not been updated to show that.

**Tier 1 News**

Beth was able to get the Tier 1 minutes from August. There were some things that the COs should have knowledge about. There was talk about developing safety procedures for flooding in the CO and also doing a safety flash. Beth has since asked for these items and working with Jim M to obtain them.

The discussion was had to to add extra gauze and a splint to 1st aid kits. Tier 1 also discussed 1st aid and CPR training (COVID put a halt on this) as well as inside ergo training.

**MISC**

<b>2022 Fire Drill and Shelter in Place Drills</b>			
<b>Office</b>	<b>1<sup>st</sup> Fire Drill</b>	<b>2<sup>nd</sup> Fire Drill</b>	<b>Shelter in Place</b>
State St		10-12-2022	10-12-2022
Menands	Sept 1		

**Next meeting December 8, 2022 1PM via call and in person (1 week earlier than usual)**

**2022 Meeting Dates. Location will be the Union Hall:  
December 8**

<b>Name</b>	<b>Union/Mgt</b>	<b>Work Loc</b>	<b>tel #</b>
Beth Fronczek	Union co chair	central offices	518-527-4347
Desmond Ogunyase	Co co-chair	Guilderland	585-953-9560
John Anglesey	CWA 1118		
Mario Arduini	CWA 1118	158 State St Albany	518-265-0872
Kevin Atkins	Supv net ops	158 State St Albany	518-704-2026
Jeff Bivins	CWA 1118	158 State St Albany	518-573-1109
Lisa Canale	Supv Jepdesk	158 State St Albany	518-471-7610
Mike Carmel	CWA 1118	158 State St Albany	518-526-8808
Barb Carson	IBEW 2213	Binghamton	607-890-6447
Sean Cataldo	Supv Net Ops	Ballston Spa	518-584-9994
Richelle Christensen	Mgr net ops	94 4th St Troy	518-270-4284
James Corbett	Sr Mgr RE Operations	Portland, ME	207-233-4006
Jeff Crosier	CWA 1118		
Gary Damon	Fleet Supv	Schenectady	607-770-8657
James Davis	Supv Net Ops	11 Wards Ln Menands	518-815-2662
Patrick Desorbo	CWA 1118	158 State St	518-817-9081
Theresa Devine	CWA 1118	158 State St Albany	518-782-9977
Linda Duda	Supv dispatch	158 State St Albany	518-471-5722
Erick Gebhardt	Mgr	11 Wards Ln, Menands	
Alyssa Grande	IBEW	11 Wards Ln, Menands	
Scott Gray	Cushman Wakfield	Schenectady	
Maureen Hennessey			914-391-6220
Joe Moccaldi	Supv CRE	Utica	315-525-7225
David Kraft	Supv for NSC Troy 4		215-591-4614

Deb Lamountain	CWA 1118	158 State St Albany	518-301-0734
Jim Mihou	Corp Safety mgr	Syracuse	315-433-1948
Bill Moorhead	CWA		
Bob Norsek	CWA 1118	Menands	
Gregg Ohlerich	Power Manager	Hudson	518-815-2686
Jeff O'Keefe	CWA 1118	158 State St Albany	518-495-6547
Dan O'Neill	CWA 1118	Saratoga	
Mike Panzarino	CWA 1118	11 Wards Ln, Menands	518-441-0751
Michele Pentak	Supv net ops	158 State St Albany	518-704-2094
John Pivrotto	CWA 1118		
Amy Quinn	CWA 1118	158 State St Albany	518-727-6287
Cathy Scalise	Supv Finance Billing	11 Wards Ln, Menands	518-396-1191
Rob Scimone	Supv csr svce	11 Wards Ln, Menands	518-471-2689
Bobby Shannon	CWA 1101		914-589-3724
Micki Siegel	CWA Dist 1		
Kelly Suwak			724-941-4594
Anita Thomas	CWA	94 4th St Troy	
John Vandenburg	CWA 1118		518-469-5533
Steve Varrone	Dir net ops	NY	212-519-4615
Doug Ward	CWA 1118		
Art Banewicz	CWA 1118		
Tom Sorel	CWA 1118		
Sean Walsh	CWA 1118		
Quadre Washington	Sr Mgr for T4 group		410-736-4261
Marcus Watkins	CWA 1118	11 Wards Ln, Menands	347-204-8459
Brian White	Mgt finance ops	11 Wards Ln, Menands	518-396-1177