

Verizon Tier 2 Safety

Location: CWA 1118 Union Hall, Albany, New York

March 20, 2025

I. Real Estate

- **WOW Tickets:** All real estate issues are to be submitted via WOW tickets. Priority 1 (emergency) issues require a phone call. Priority 2-7 issues can be submitted online through VZ Web (Work Tools, Popular Tools, Real Estate, Service Request, Search Location, Fill Out Dropdowns).
- **CEV Placards:** CEV placards have been placed. CEVs are to be treated as manholes per Tier 1, requiring a second person present.
- **CEV Phones and 911 Addresses:** The project to ensure functional CEV phones and accurate 911 addresses is ongoing. Non-functional phones should be reported via ticket. An extra gas meter is to be kept at all CEVs. Blowers for each CEV are being procured.
- **Cambridge CO Parking Lot:** A paving project for the Cambridge CO parking lot is scheduled for spring review.
- **Malone Pole Yard:** Supports are being moved from Saranac Lake to the Malone pole yard. Davis is to follow up on the progress.
- **Paving Issues:** Pricing for paving issues at Verizon locations is being obtained. New issues should be reported via WOW ticket.

II. Fleet

- **Fleet Representative Attendance:** Invitations were sent to the Fleet representative to attend meetings, but no representatives have attended. ●
- **Attenuator Usage:** Attenuators are to be used on nighttime call-outs, as directed by Davis.
- **Preventative Maintenance (PM) Schedule:** Management is to follow up with Fleet regarding the prioritization of fixing truck issues versus the PM schedule, an issue raised in multiple advisory board meetings.
- **Fleet Email True-Up:** A fleet email true-up is to be conducted to ensure technicians receive emails for their assigned vehicles.
- **Stabilizers:** Stabilizers are available for vehicles.
- **DOT Inspections:** Stop at all DOT inspections.
- **Generator Repairs:** Generator repairs on hold due to Mohawk closing business.

- **Red Tags:** Red tags for after-hours vehicles to be placed by tech if available . ●
- Diesel 911:** Diesel 911 procedures are ongoing.
- **Headlights:** Brighter headlights were requested. The Fleet Manager indicated they could be ordered. Tier 2 technicians are to submit a ticket. This request was initially rejected by Fleet but has been escalated by Davis.
- **Plattsburgh Red Tag Issue:** Mechanic in Plattsburgh are not consistently placing red or green tags in trucks.
- **Attenuator Training:** Davis is to follow up with Butch to schedule attenuator training for those who have not received it.
- **Blanket Location on T40s:** T40s require a step and handle for blanket location. Davis is to check the modification form process and communicate directly with Fleet.
- **Inverter Replacement/Repair:** Fleet is not replacing or fixing inverters. Davis and Rick are to investigate. Cigarette outlet power inverters can be used in the meantime.

III. Department of Transportation (DOT)

- **eDVIR:** If eDVIR is not working, paper copies are to be used. Managers have forms available.
- **DVIR Checklist:** Laminated DVIR checklists from Tier 1 should be in every truck. Paper copies from AOMs are to be distributed to each garage.
- **Attenuator Training:** Attenuator training is ongoing. Butch is to provide a list of technicians who require training.
- **Attenuator Usage:** Attenuators can be used on all roads, not just NYS roadways. All rented attenuators are to be replaced with Verizon attenuators. ● **DOT Support:** Sonja Schroeder (972-718-2997) and Hayden Parrish (via email) are available for assistance with DOT cards and appointment issues, as well as DOT web document uploads.
- **Sign Ordering:** Google tool form is available for ordering signs. ● **Saratoga DOT Inspector:** The DOT inspector in Saratoga is inspecting frequently, including I&M techs to use signs.
- **Sand Bags for Signs:** The availability of sandbags for signs is ongoing.
- **State Signage:** Only new state signage is available for ordering.

IV. Maintenance Center (COSC)

- Tammy Felts: 804-258-2793
- Alan Charron (Capacity): 774-217-2091

V. Safety Equipment

- **Emergency Contact Cards:** Emergency contact cards should have been distributed to all employees.
- **Hard Hat Emergency Contact Cards:** Emergency contact cards for inside hard hats are an ongoing project through Greg Uncuz.
- **LED Stop/Slow Paddles:** No changes to LED Stop/Slow paddles; this issue is considered closed.
- **Cone Lights:** Existing cone lights are to be used before Tim Breen purchases or trials cone disks. This is denied at this time due to underutilization of current cone lights.
- **Pole Placards:** Placards should be on poles with 5G or RF transmitted pole equipment.

VI. Product Selection Committee

- **Lighted Magnetic Flares:** New lighted magnetic flares are to be trialed in the Jasinski area. More information to follow.
- **Sign Attachments:** Art in Saratoga is making new sign attachments for lay up sticks.
- **Foam Snow Brushes:** Foam snow brushes are available.
- **Ladder Deck Pads:** Deck pads for ladders are an ongoing issue and are in the research phase.
- **Little Giant Ladder Trial:** Little Giant ladder trial in the Syracuse region requires rope replacement.
- **Live Wire Demo:** A live wire demo is scheduled for 2025; dates to be announced.
- **Customer Ladders:** Techs are not to use customer ladders.
- **Milwaukee Strand Cutters:** Milwaukee strand cutters trials are upcoming in the Capital region, Plattsburgh, and Saratoga. Utica is currently trialing them. (Available in the tool ordering form.)
- **Compass Helmet Device:** All technicians should have compass helmet devices and have viewed the training video. Broken clips can be exchanged with the manager. Further training is ongoing with EHS. The manufacturer video is available; Davis is to email the video to LM.
- **Klein Wall Scope:** The Klein wall scope is still under consideration.
- **Vivov 220 RF Testers:** PID 11381990.
- **OTDR Training:** OTDR training is available for the new product given to FIOS technicians.
- **Fluke Volt Meter:** National Grid uses a Fluke Volt meter to clear possible “hot poles.” Verizon equipment should be used to test each time before working. If voltage is present, the issue should be turned in to the manager to turn into the power company.

- **Fiberglass Digging Bar:** Available via the tool ordering form.
- **Ladder Replacement:** Old ladders are to be phased out and replaced with Little Giant Ladders (capital tool). The NOISH Ladder safety app is noted.
- **Dielectric Overshoes:** Dielectric overshoes for Lineman technicians are in the early stages of approval.

VI. Life and Limb Safety Protocols

- **Double Wood Pole Removal:** The process for removing double wood poles has improved. Any issues encountered should be reported to the management team. Bridgewell is the current contractor for this work. Note: Bridgewell is currently experiencing driver staffing challenges.
- **Central Office (CO) Security:** For any security issues at Central Offices, employees are to contact their manager and request the presence of a second person. A specific security issue at Third Street is being addressed; lighting has been improved at that location.
- **Lead Training:** Lead training is available and ongoing. A lead job is currently in progress in Plattsburgh. A "Train the Trainer" session has been conducted, and Duane Fraser is the lead trainer for the Davis region. Breen is to coordinate lead training in Syracuse training center and ensure personnel are cycled through the program.
- **Competent Person Designation:** Competent Person status is designated for Contractor Work Inspector (CWI), who have received specialized training. Proper shoring techniques are to be used for dig-ups. Requests have been made for expanded Competent Person training to include more employees. Some local managers and technicians have already received this training.

VII. General Items and Procedures

- **RDA Gas Meters:** Previously used RDA gas meters are being transferred from the Boston area. Davis has received and distributed a shipment of these meters.
- **Lead Cable Jobs:** Crew rotation is mandated for lead cable jobs to ensure all linemen get exposure in dealing with Lead cable. Duane Fraser is scheduled to provide training in Glens Falls.
- **Pole Testing for I&M:** Pole testing procedures for I&M technicians have been reiterated via Tier 3. Concerns have been raised that I&M technicians may not be consistently testing poles prior to working.
- **Double Wood Foam-Filled Pole Holes:** For double wood pole holes filled with foam, a CS request by CWI/Manager must be entered if determined it is needed for the pole removal. Greg Unczur is to verify this process with EHS (Environmental Health and Safety).
- **Wheel Chocks:** Black wheel chocks are designated for trailers, while steel wheel

chocks are to be used for vehicles only. Wood chocks are to be phased out. •

Flagger Training: Hands-on flagger training is currently unavailable. Online flagging training is accessible. If new technicians require training, managers are to contact Butch to schedule.

• **Strobes:** Extra strobes are available through Jasinski and Davis. • **Defensive Driving Course:** The defensive driving course is currently only available for Verizon technicians involved in accidents.

• **Lead Wipes:** Lead wipes are available. Tools are to be cleaned daily. • **811 Tickets:** 811 tickets are mandatory for every digging operation. • **Copper and Lead**

Decommissioning: Statewide decommissioning of copper and lead is planned. A company will purchase Verizon's old lead and copper. This process has already commenced in New England, Boston, and Syracuse. The Davis/Jasinski region is to provide hog davis machines. Further details will be provided as they become available.

• **3M PAPRs:** 3M PAPRs (full-face purified air-purifying respirators) are to replace half-faced respirators for underground work only.

• **Lead Testing Results (Plattsburgh):** Inconclusive lead testing results were received in Plattsburgh. Greg Unczur has clarified that baseline testing should be zero. Pre-job testing is no longer required. Testing is to be conducted after a technician has begun working on lead. Following the initial test, testing is only required every 35 days.

• **Emergency Response Binder:** An emergency response binder is being developed in Watertown and the same will happen in all garages.

• **PPM Issues:** PPM issues are ongoing. Business cards with the call forwarding number (duty foreman) are to be created.

• **WIR Call Notes:** Managers are to periodically share WIR (Weekly Incident Report) call notes in weekly huddles. If this is not being done, AOMs (Area Operations Managers) should be notified.

Upcoming Meetings

Storm Team Meeting: June 13, 2025

Tier 1 Safety Meeting: April 8, 2025

Tier 2 Safety Meeting: May 29, 2025